

## **ADMINISTRATIVE DEPARTMENT (POLB)**



Deputy Director (Admin) ... U Khaing Tun B.A (Philosophy) (UDE)

### **GENERAL ADMINISTRATIVE DIVISION(POLB)**

#### **GENERAL ADMINISTRATIVE SECTION**

Assistant Director ... U Yan Lin Aung B.Sc (Zoology) (UDE)  
... U Khine Win B.Sc (Zoology), DCS (YU)  
(Attached to Instrumentation Division)

Staff Officer ... U Hla Min Htwe B.Sc (Chemistry) (UDE)

Branch Clerk ... Daw Tin Tin San B.A (History) (UDE)

Stenographer ... Daw Thin Thin Lae

Senior Clerk ... Daw San Pa Pa Aung B.A(Myanmar) (UDE)  
... U Kyaw Thu Aung B.A (Myanmar) (UDE)

Jamdar(3) ... U Than Naing Oo

Junior Typist ... U Soe Lwin Oo...

Junior Clerk ... Daw Khin Swe Thin  
... U Peter (Second Year Eco)

Duplicating Machine Operator ... U Nyan Win Aung

Senior Peon ... U Win Ngwe

Record Keeper ... Daw Ni Ni Win B.A (Oriental Studies) (UDE)  
... Daw Ei Thandar Bo B.A (English) (UDE)

Peon ... U Thein Naing Win  
... U Chit Myat Soe  
... U Zaw Myint Naing

	... U Tin Tun
	... U Khin Maung Thein
	... U Min Maw Htut
Laboratory Attendant	... Daw Khin Htay
Cleaning Staff	... Daw Ohn Aye
	... Daw Thidar Aye
Drivers (5)	... U Aung Ko Min
	... U Thaung Seint
	... U Kyaw Soe Win
	... U Win Lwin
Gardeners	... Daw Moe Sandar
	... Daw Shwe Kyi
	... Daw Thit Thit Htwe
	... Daw Khin Myo Myo Win
	... U Than Zaw Min
	... Daw Myint Myint Than

#### **PERSONNEL ADMINISTRATIVE SECTION**

Staff Officer	... Daw San San Oo B.A (History) (UDE)
Branch Clerk	... Daw Maw Maw Naing B.A (Myanmar) (UDE)

#### **LIBRARY & PUBLICATION SECTION**

Press Technician (2)	... U Aung Than Win B.A (International Relations)(MU)
	... Daw Tin Moe Win BA (Myanmar) (UDE)
	... Daw Khaing Khaing Win B.A (Myanmar)(UDE)
Press Technician (3)	... Daw Ohn May B.Sc (Botany) (MU)
	... U Maung Maung Win B.A (Myanmar)(UDE)

Press Technician (4) ... U Win Soe  
**Attached From Other Section**

Branch Clerk ... Daw Mya Hnin Mu B.A (Myanmar) (UDE)  
**(Procurement and Distribution Section)**  
... U Kyaw Thu (LLB) (MU)  
**(Procurement and Distribution Section)**

Junior Clerk ... Daw Soe Myat Thandar B.A (Eco) (UDE)  
**(Finance Section)**  
... Daw Ohem Mar Khaing B.A(Law) (UDE)  
**(Finance Section)**

Research Assistant (4) ... Daw Lidar Lian B.Sc (Bot) (MU)  
**(Bacteria Section)**

Research Assistant (4) ... Daw Thidar  
**(Virus Section)**

Research Assistant (4) ... Daw Saw Myat Thu  
**(Parasitology Section)**  
... U Kyaw Thet  
**(Parasitology Section)**